




The GSSA website has a new Members login page.

This tutorial will walk you through how to log your CPD on this new site.



Geological Society of South Africa

Email Address

someone@email.co.za

Password

Login Forgot Password

The image shows a login form for the Geological Society of South Africa (GSSA). The form includes a logo at the top, followed by the text 'Geological Society of South Africa'. Below this are two input fields: 'Email Address' with the value 'someone@email.co.za' and 'Password' with a masked password '*****'. At the bottom of the form are two buttons: a blue 'Login' button and a red 'Forgot Password' button. The 'Login' button is circled in red.

Log in as usual with your email address and password.

If you do not yet have login details, please contact Lully at info@gssa.org.za

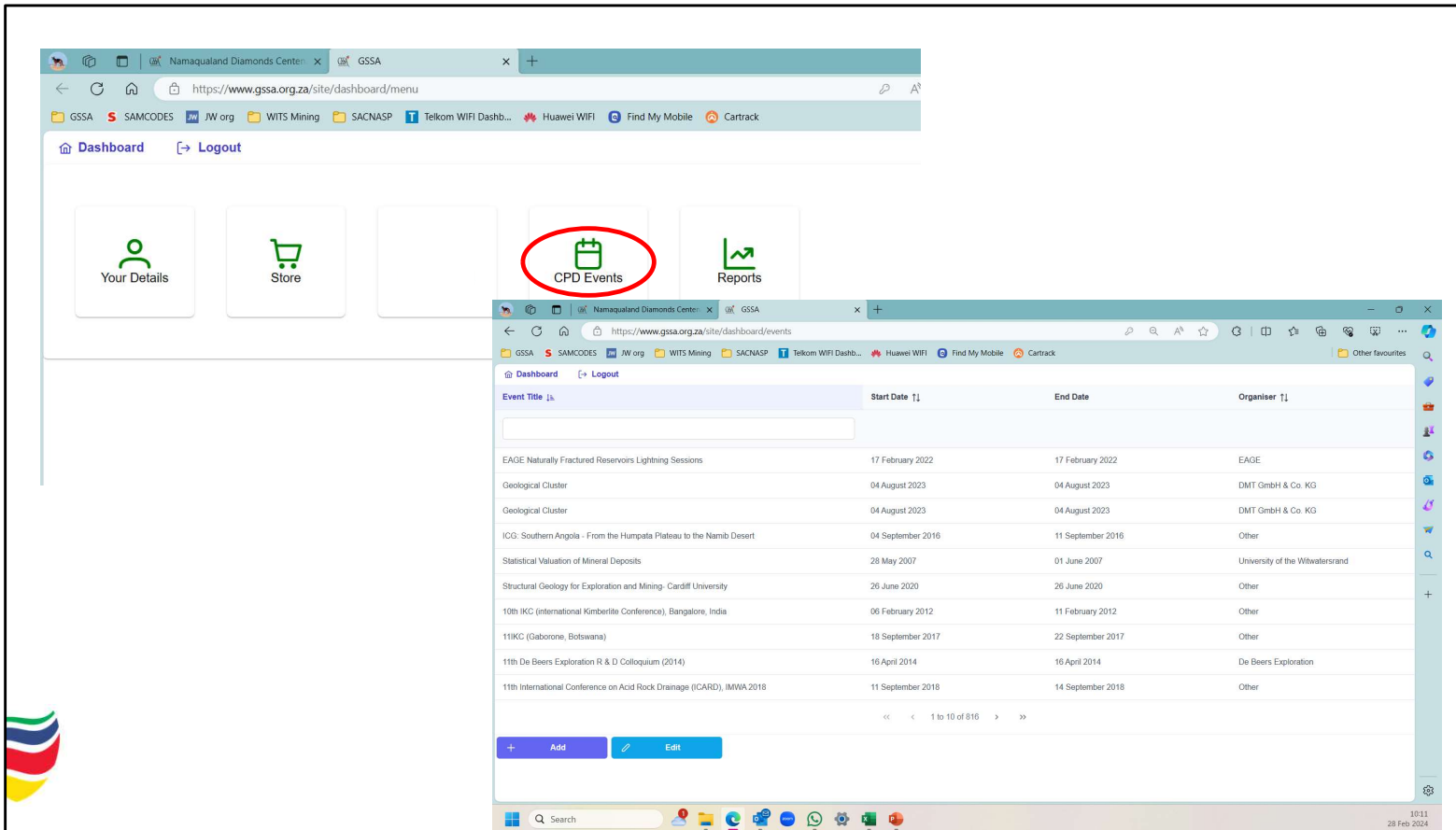
The image consists of three overlapping screenshots of a web application interface. The top-left screenshot shows the dashboard menu with 'Your Details' circled in red. The top-right screenshot shows the 'User Details' form with the 'Additional Details' tab selected. The bottom screenshot shows the 'User Details' page with the 'Edit Details' button circled in red. The 'User Details' form includes fields for Region (South Africa), ID Number, Date of Birth, Home Language (English), Race, Gender, Professional Category, Practice Fields, SACNASP ID Number, and Points Category. There are 'Save' and 'Cancel' buttons at the bottom of the form.

First, confirm all of your details.

The first tab (USER INFORMATION) should be checked for completeness and accuracy.

On the ADDITIONAL DETAILS tab, It is important to enter your SACNASP Registration number and Field of Practice. It is also vital to identify where you do your CPD (SACNASP or GSSA). Note that you can change this whenever you change from SACNASP to GSSA or vice-versa.

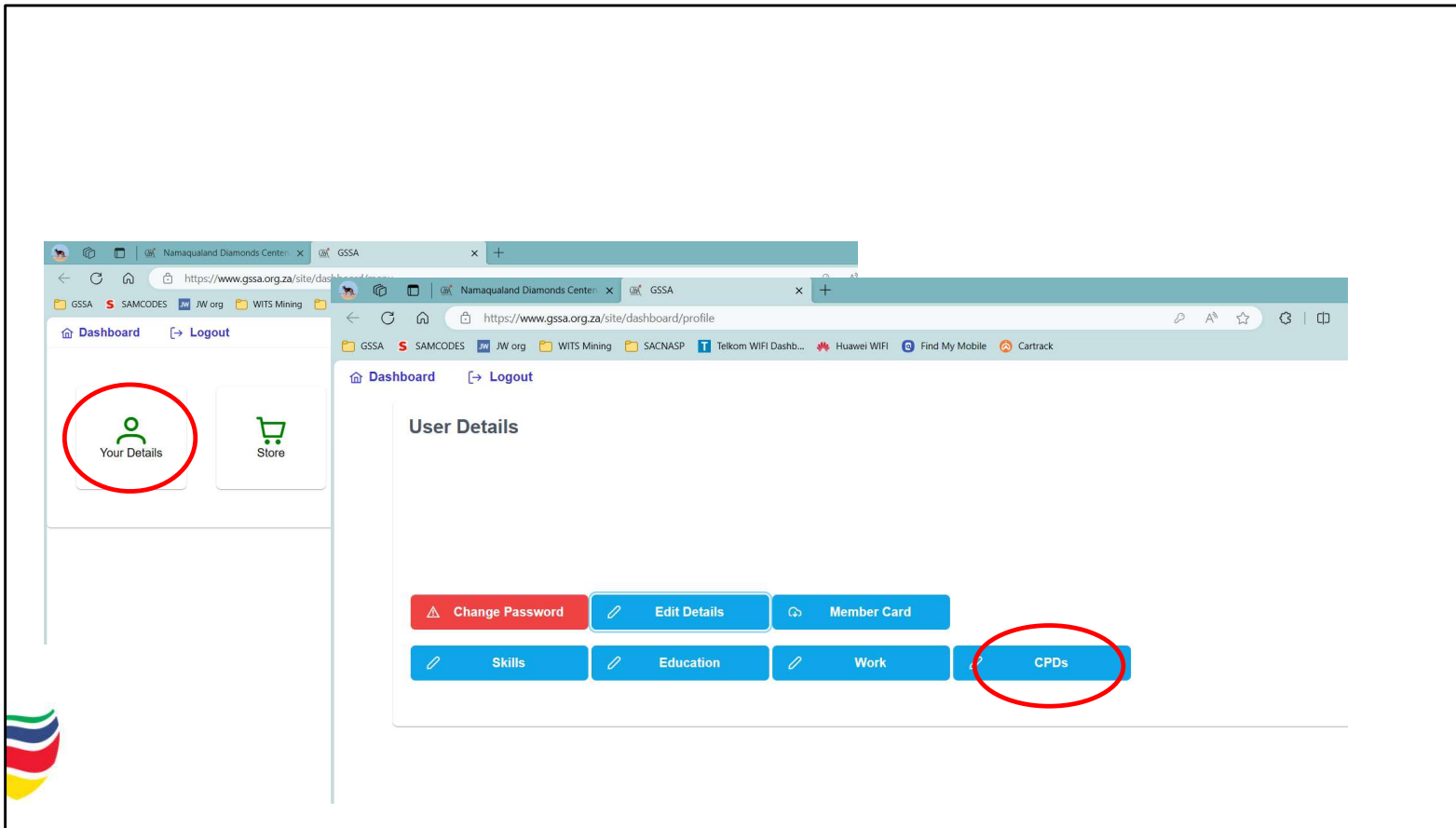
This is the place where your SACNASP registration number and GSSA membership number are linked, so please ensure to insert both numbers correctly.



The image shows a screenshot of the GSSA dashboard. The top navigation bar includes 'Dashboard' and 'Logout'. Below this, there are four main menu items: 'Your Details', 'Store', 'CPD Events', and 'Reports'. The 'CPD Events' icon is circled in red. Below the dashboard, there is a table listing various CPD events. The table has columns for 'Event Title', 'Start Date', 'End Date', and 'Organiser'. The events listed include 'EAGE Naturally Fractured Reservoirs Lightning Sessions', 'Geological Cluster', 'ICG: Southern Angola - From the Humpata Plateau to the Namib Desert', 'Statistical Valuation of Mineral Deposits', 'Structural Geology for Exploration and Mining- Cardiff University', '10th IKC (International Kimberlite Conference), Bangalore, India', '11IKC (Gaborone, Botswana)', '11th De Beers Exploration R & D Colloquium (2014)', and '11th International Conference on Acid Rock Drainage (ICARD), IMWA 2018'. At the bottom of the table, there are 'Add' and 'Edit' buttons.

Event Title	Start Date	End Date	Organiser
EAGE Naturally Fractured Reservoirs Lightning Sessions	17 February 2022	17 February 2022	EAGE
Geological Cluster	04 August 2023	04 August 2023	DMT GmbH & Co. KG
Geological Cluster	04 August 2023	04 August 2023	DMT GmbH & Co. KG
ICG: Southern Angola - From the Humpata Plateau to the Namib Desert	04 September 2016	11 September 2016	Other
Statistical Valuation of Mineral Deposits	28 May 2007	01 June 2007	University of the Witwatersrand
Structural Geology for Exploration and Mining- Cardiff University	26 June 2020	26 June 2020	Other
10th IKC (International Kimberlite Conference), Bangalore, India	06 February 2012	11 February 2012	Other
11IKC (Gaborone, Botswana)	18 September 2017	22 September 2017	Other
11th De Beers Exploration R & D Colloquium (2014)	16 April 2014	16 April 2014	De Beers Exploration
11th International Conference on Acid Rock Drainage (ICARD), IMWA 2018	11 September 2018	14 September 2018	Other

If you need to add CPD events, this can be done under the CPD tab on the Dashboard.













To add CPD events to your personal profile, open the Your Details tab on the Dashboard and select the CPD tab.




Dashboard [Logout](#)

Continuing Professional Development (CPD)

Activity Type	Annual Objective	Maximum	2020	2021	2022	2023	2024
Self Directed Study	12	20	20	20	20	20	20
Professional Practice	8	10	9.875	5.75	2.5	10	10
Knowledge Contribution	0	0	0	0	0	0	0
Formal Learning	40	80	57	80	80	80	80
Sub-Total			86.875	105.75	102.5	110	110

Activity Title ↑↓	Start Date ↑↓	Event	Edit
UNFC 2024	20 February 2024	UNFC 2024	 
African Exploration showcase 2023	15 November 2023	African Exploration showcase 2023	 
KIDS 2023	24 August 2023	None	 
KIDS 2023	23 August 2023	KIDS 2023	 
Introduction to Drilling 2023	01 August 2023	Introduction to Drilling 2023	 

<< < 1 2 3 4 5 > >> (1 of 32)

 **Add**  **Download Report**  **More Information**

The screenshot shows a web application interface for Continuing Professional Development (CPD). At the top, there is a 'Dashboard' and 'Logout' link. Below this is a table titled 'Continuing Professional Development (CPD)' with columns for Activity Type, Annual Objective, Maximum, and years 2020 through 2024. The table contains three rows of data:

Activity Type	Annual Objective	Maximum	2020	2021	2022	2023	2024
Self Directed Study	12	20	20	20	20	20	20
Professional Practice	8	10	9.875	5.75	2.5	10	10
Knowledge Contribution	0	0	0	0	0	0	0

Below the table is an 'Edit Activity' form. The form has a title 'Edit Activity' and a close button. It contains the following fields:

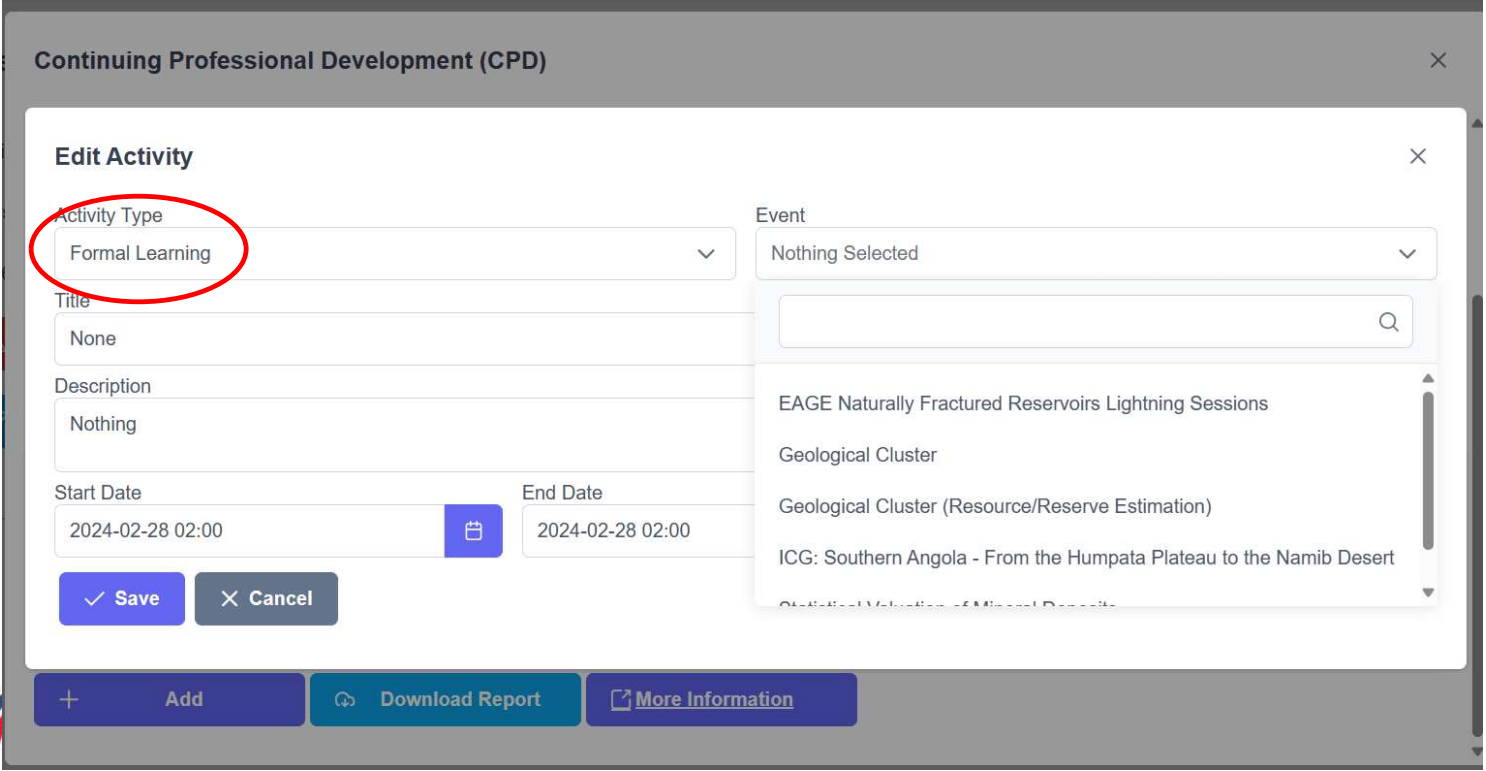
- Activity Type:** A dropdown menu with 'Self Directed Study' selected. This field is circled in red.
- Event:** A dropdown menu with 'Nothing Selected' selected.
- Title:** A text input field with 'None' entered.
- Description:** A text input field with 'Nothing' entered.
- Start Date:** A date input field with '2024-02-28 02:00' entered.
- End Date:** A date input field with '2024-02-28 02:00' entered.
- Hours:** A text input field with '2' entered.

At the bottom of the form are two buttons: 'Save' (with a checkmark icon) and 'Cancel' (with an 'X' icon). Below the form is a pagination bar showing '1' of 32 items, and a footer with 'Add', 'Download Report', and 'More Information' buttons.

Under the Activity Type dropdown, select the Activity being added. If the activity is Self-directed Study, Professional Practice or Knowledge Contribution, do not select anything under "Event".

Simply supply the other details under Title, Description, Date and number of hours.

Don't forget to click Save.



Continuing Professional Development (CPD)

Edit Activity

Activity Type: Formal Learning

Event: Nothing Selected

Title: None

Description: Nothing

Start Date: 2024-02-28 02:00

End Date: 2024-02-28 02:00

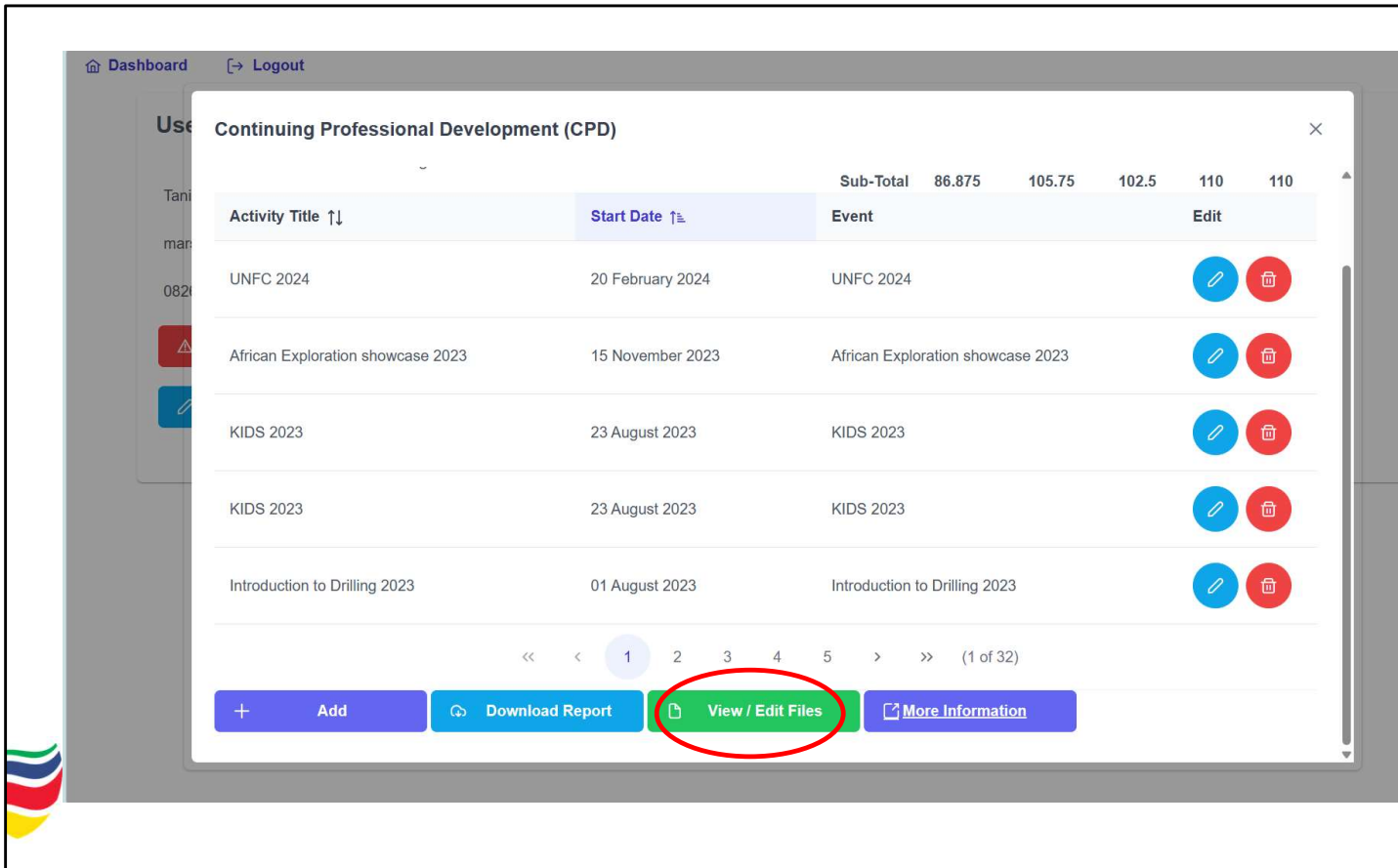
Save Cancel

+ Add Download Report More Information











EAGE Naturally Fractured Reservoirs Lightning Sessions
Geological Cluster
Geological Cluster (Resource/Reserve Estimation)
ICG: Southern Angola - From the Humpata Plateau to the Namib Desert
Statistical Valuation of Mineral Deposits

If the Activity Type selected is Formal Learning, then click on the Event dropdown to add the event of your choice.

If you do not find your event listed here, please add it manually – see page #4 for details on how to do this.



The screenshot displays a web application interface for Continuing Professional Development (CPD). At the top, there are navigation links for 'Dashboard' and 'Logout'. The main content area is titled 'Continuing Professional Development (CPD)' and contains a table with the following data:

Activity Title	Start Date	Event	Edit
UNFC 2024	20 February 2024	UNFC 2024	 
African Exploration showcase 2023	15 November 2023	African Exploration showcase 2023	 
KIDS 2023	23 August 2023	KIDS 2023	 
KIDS 2023	23 August 2023	KIDS 2023	 
Introduction to Drilling 2023	01 August 2023	Introduction to Drilling 2023	 

Below the table, there is a pagination control showing '1 2 3 4 5' and '(1 of 32)'. At the bottom of the interface, there are four buttons: 'Add', 'Download Report', 'View / Edit Files' (highlighted with a red circle), and 'More Information'.

Once you have added your event, you can view and/or edit. This is also the place where you can upload your Certificates of Attendance.

The screenshot shows a web application interface for Continuing Professional Development (CPD). A modal dialog box titled "Upload File" is open, allowing users to upload files for an activity. The dialog box contains a table of uploaded files and a section for new files.

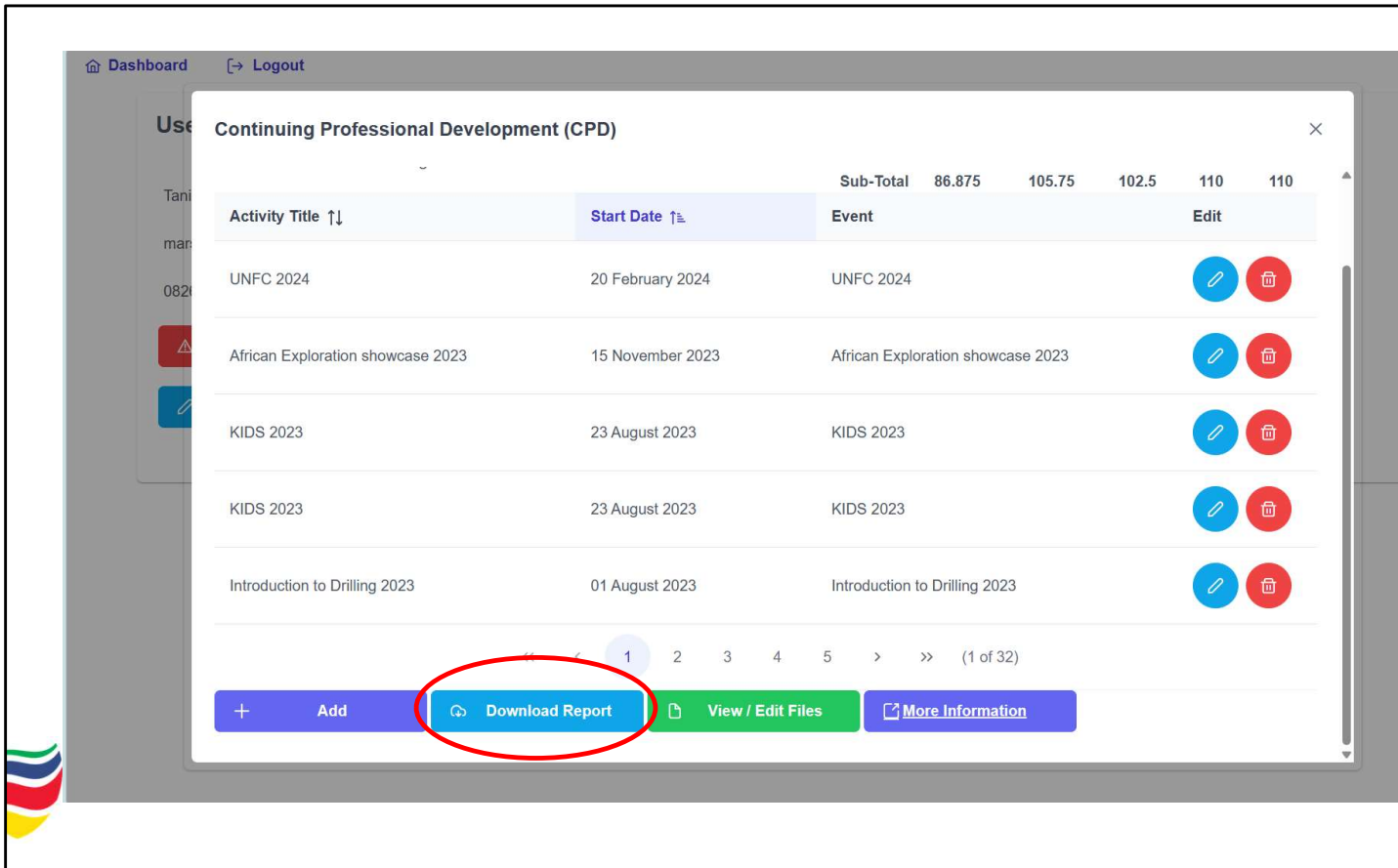
File Name	Size	Download	Delete
Cartography certificate.pdf	220 KB		

New File











+ Choose **Upload** **Cancel**

The background shows a table of CPD activities with columns for "Activity Title", "Download Report", "View / Edit Files", and "More Information". The "View / Edit Files" button is highlighted with a red box.

Simply select the file from your filing system and upload as evidence of attendance at a particular event.



The screenshot shows a web application interface for Continuing Professional Development (CPD). The main content is a table titled "Continuing Professional Development (CPD)". The table has columns for "Activity Title", "Start Date", "Event", and "Edit". The "Edit" column contains two icons: a blue pencil and a red trash can. The table lists five activities:

Activity Title	Start Date	Event	Edit
UNFC 2024	20 February 2024	UNFC 2024	 
African Exploration showcase 2023	15 November 2023	African Exploration showcase 2023	 
KIDS 2023	23 August 2023	KIDS 2023	 
KIDS 2023	23 August 2023	KIDS 2023	 
Introduction to Drilling 2023	01 August 2023	Introduction to Drilling 2023	 

At the bottom of the table, there is a pagination control showing "1" selected, "2", "3", "4", "5", and "1 of 32". Below the table, there are three buttons: "Add", "Download Report" (highlighted with a red circle), and "View / Edit Files".

You can then download your CPD record for uploading to the SACNASP site or for use in your CV.